



# North Tonawanda City Schools

*Achieving Excellence*

## **2018-19 Budget Study Session**

**Board of Education Meeting  
January 17, 2018**



**The presentation tonight will be the first of several study sessions in the development of the 2018-19 budget.**

# Speakers



**Achieving  
Excellence**

Del Ambrosia, Director of Facilities

Jeff Barke, Asst. DOF

Terry Eisenman, Head Bus Driver

Alan Getter, Assistant Superintendent for  
Admin. Srvs.

Jennifer Heiler, School Accountant

Anthony Montoro, Asst. School Business  
Official

Shannon Shaw, Transportation Assistant

Tom Witt, Head Bus Driver

# Meeting Agenda



**Achieving  
Excellence**

- I. 2018-19 Budget Review/Update
  - a. Roll over budget (review)
  - b. District overview
  - c. State updates
- II. Debt Service
  - a. Current and future debt
- III. Transportation
  - a. Department overview
  - b. Budget and initiatives
- IV. Buildings and Grounds
  - a. Department overview
  - b. Budget and initiatives
  - c. Capital projects and planning
- V. Summary

# **SECTION I**

**REVIEW/UPDATES**

# Roll-Over Budget

This is the starting point of most school district budgets

- ❖ Answers the question: Based on contractual obligations and other known increases, what will it cost to operate the school district next year with the current staff and program offerings?
- ❖ Next step: From this starting point, staff and program changes, including operational and support items, are projected to mold the budget for the next school year plan.

# Roll-Over Summary

<b>2017-18 Revenues</b>	<b>\$ 73,491,613</b>	<b>2017-18 Appropriations</b>	<b>\$ 73,491,613</b>
<b>18-19 ASSUMPTION ADJUSTMENTS</b>	<b>\$ 2,172,210</b>	<b>18-19 ASSUMPTION ADJUSTMENTS</b>	<b>\$ 4,084,310</b>
<b>REVENUE BALANCE</b>	<b>\$ 75,663,823</b>	<b>APPROPRIATION BALANCE</b>	<b>\$ 77,575,923</b>
		<b>BUDGET GAP</b>	<b>\$ 1,912,100</b>
		<b>PERCENTAGE INCREASE</b>	<b>6.82%</b>

# Roll-Over Highlights

**Health Premium:** increases projected at 8%

## **TRS and ERS Projections:**

- ❖ TRS 11.00%, increase from 9.80%
- ❖ ERS 15.9%, decrease from 16.1% (virtually unchanged)

**State Aid:** – Governor presentation delivered on Tuesday – in the process of breaking down figures

**CPI – Consumer Price Index:** Established at 2.0%

- ❖ The change in the average annual CPI (which was 2.13%) or 2%, whichever is less, is used in the property tax cap calculation as the

**Allowable Levy Growth Factor.**



## Districtwide Overview

- Snapshot
- Enrollment
- Debt Service



**Achieving  
Excellence**

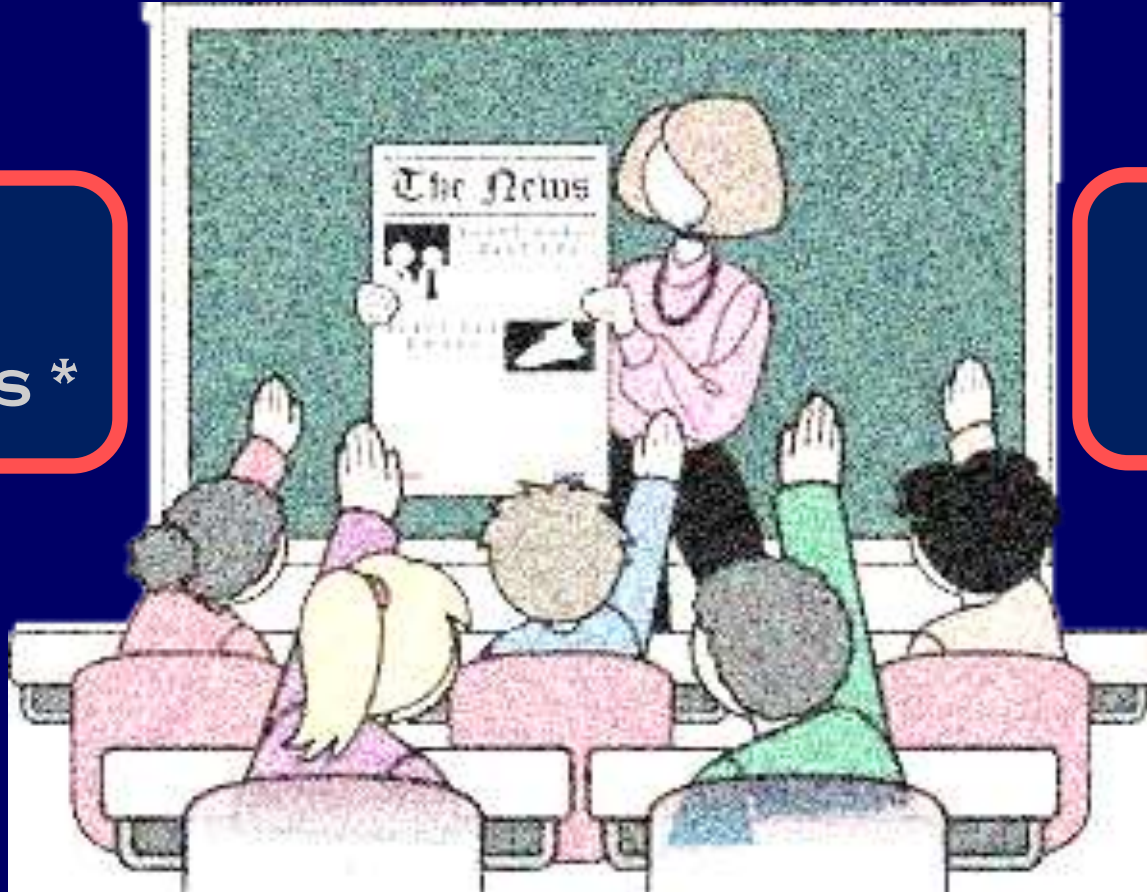
# 18-19 Budget Parameters

- ✓ Stay within the tax cap
- ✓ Reduce Appropriated Fund Balance amount
- ✓ Allocate resources to support District initiatives and strategic plans
- ✓ Keep pace with Technology
- ✓ Additional BOE Directives

# District Snapshot

**3,364**

**STUDENTS \***



**663**

**STAFF \***

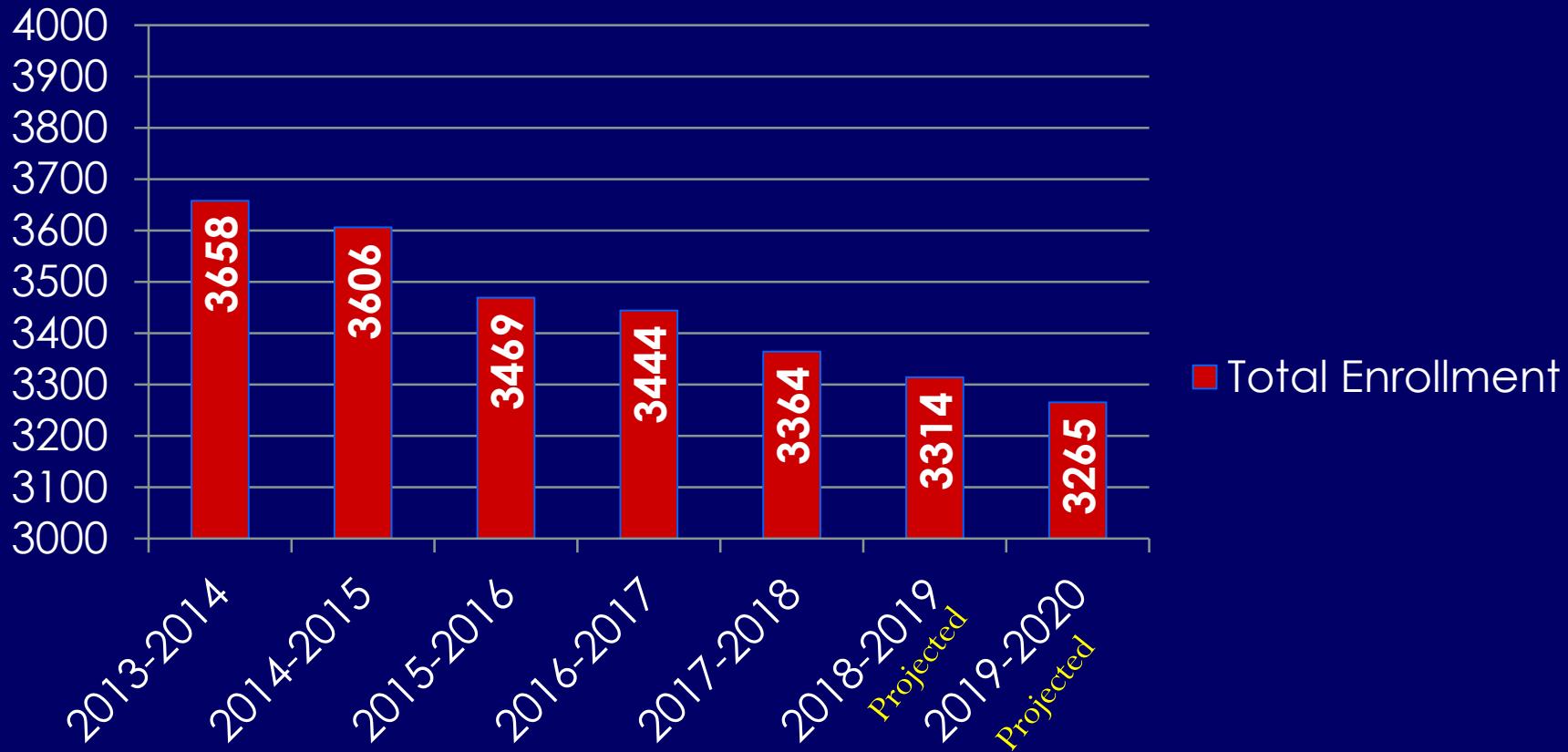
\* Enrollment snapshot based on BEDS data and educational services records

\* As per District Official Statement dated 8/24/17

# Enrollment Trends

2013 – 2020

Total Enrollment



Updated to reflect actuals - source educational services records

# **SECTION II**

## **DEBT SERVICE SCHEDULES**

# Districtwide Overview

- Snapshot
- Enrollment
- Debt Service



**Achieving  
Excellence**

	2017-18	2018-19	Final Payment
<b>QZAB Bonds 2016-17.688 million- *</b>	<b>\$0</b>	<b>\$1,183,626</b>	<b>2031-32</b>
<b>Co-Gen Performance Contract</b>	<b>\$224,786</b>	<b>\$224,786</b>	<b>12/11/19</b>
<b>Bond 2015-19.065 million</b>	<b>\$2,518,775</b>	<b>\$2,557,100</b>	<b>2025-26</b>
<b>Bonds 2014-9.160 million</b>	<b>\$1,154,000</b>	<b>\$1,128,600</b>	<b>2024-25</b>
<b>BANS-18.787 million (short term) *</b>	<b>\$0</b>	<b>\$1,455,769</b>	<b>8/24/18</b>
<b>Totals</b>	<b>\$3,897,561</b>	<b>\$6,549,881</b>	

\* Part off 39.850 PROJECT APPROVED IN 2015

**SECTION III**  
**TRANSPORTATION**

## Transportation

- Dept. Overview
- Proposed Budget
- Equipment
- Initiatives



**Achieving  
Excellence**

# Mission Statement

In the process of being  
developed



# Transportation

- Dept. Overview
- Proposed Budget
- Equipment
- Initiatives



**Achieving  
Excellence**

# Budget Objectives

- Continue to improve and expand services
- Maintain Fleet and Capital Resources
- Expand usage of new technology to improve efficiency and communication

Improve logistics and operations of the department to provide our students with better services.



# Supervisor Office

## Transportation

- **Dept. Overview**
- **Proposed Budget**
- **Equipment**
- **Initiatives**



**Achieving  
Excellence**

- 12 month Head Bus Driver
- 10 month Head Bus Driver
- Transportation Assistant
- Part-Time Clerk

## Transportation

- **Dept. Overview**
- **Proposed Budget**
- **Equipment**
- **Initiatives**



**Achieving  
Excellence**

## Staff

- 30 Permanent Drivers
- 3 Substitute Drivers
- 21 Attendants

**Continual Recruitment  
and Training**

4 open driver positions  
2 open attendant positions

# Transportation

- [Dept. Overview](#)
- **Proposed Budget**
- **Equipment**
- **Initiatives**



**Achieving  
Excellence**

# Fleet

- 24 large buses
  - 20 Leased
- 22 small buses
  - 4 Leased
- 6 wheelchair buses
  - 2 Leased

**18 – 19 Third Year of Leases**

# Facts and Figures

- 21 In-District routes
- 11 Special Education and Out-of-District routes
  - 19 schools
    - ✓ 5 of which with 1 student

## Aid Ratio for 17-18

**78.8%** - \$1 of eligible expenses costs the District about 21 cents on the dollar.

# Contracts

Contractor- Transpo Bus Company

Contract 5 routes: 2 Vocational BOCES buses, 3 Special Education buses

Tonawanda City School District

We currently transport 12 students to out-of-district schools

Share 1 Special Education bus route with Transpo  
Produces revenue for the District (Approx. \$65k a year)

# Transportation

- Dept. Overview
- **Proposed Budget**
- Equipment
- Initiatives



**Achieving  
Excellence**

<b>Functional Area</b>	<b>17-18</b>	<b>18-19</b>
5510 – District Transportation	<b>\$1,572,428</b>	<b>\$2,099,637</b>
5530 – Garage Building	<b>\$187,055</b>	<b>\$188,926</b>
5540 – Contract Transportation	<b>\$831,508</b>	<b>\$431,508</b>
5550 – Public Transportation	<b>\$3,570</b>	<b>\$3,570</b>
<b>Grand Total</b>	<b>\$2,594,561</b>	<b>\$2,723,641</b>

## Transportation

- Dept. Overview
- Proposed Budget
- **Equipment**
- Initiatives



**Achieving  
Excellence**

## Equipment

- Wheelchair bus
  - 22 passenger
  - Est. \$70,000
- Sprinter vehicle
  - Xx passenger
  - Est. \$40,000

# Future Considerations

- ❖ Walk out distances
- ❖ Possible adjustment of bell times
- ❖ Exploring relationships with vendors and other districts
- ❖ Physical Plant – Bus Garage Condition



## Transportation

- Dept. Overview
- Proposed Budget
- Equipment
- **Initiatives**



**Achieving  
Excellence**

## Initiatives

- Recruitment
  - ✓ Drivers and Attendants
- Maintain vehicles
  - ✓ Increase in repairs and supplies
- Technology
  - ✓ GPS
  - ✓ Transfinder Applications

# **SECTION IV**

## **BUILDINGS AND GROUNDS**

## **Buildings and Grounds**

- **Dept. Overview**
- **Budget**
- **Initiatives**
- **Utilities**
- **Equipment**
- **Long Range Plans**



**Achieving  
Excellence**

## **Mission Statement**

Our goal is to provide a safe, clean and efficient environment for students, staff and those members of the public who utilize the facilities and grounds of the North Tonawanda City School District.

# Buildings and Grounds

- **Dept. Overview**
- **Budget**
- **Initiatives**
- **Utilities**
- **Equipment**
- **Long Range Plans**



**Achieving  
Excellence**

# Supervisor Office

- Director of Facilities
- Assistant Director of Facilities
- Administrative Assistant

# Buildings and Grounds

- **Dept. Overview**
- **Budget**
- **Initiatives**
- **Utilities**
- **Equipment**
- **Long Range Plans**



**Achieving  
Excellence**

# Staff

## Cleaner/Custodian (Asst. DOF)

- 44 Staff
  - 19 Full Time Staff
  - 25 Part Time Staff

## Maintenance

- 4 Staff (includes one lead)
- All Full Time Staff

## Grounds

- 4 Staff (includes one lead)
  - 3 Full Time Staff
  - 1 Part Time Staff

# Buildings and Grounds

- Dept. Overview
- **Budget**
- Initiatives
- Utilities
- Equipment
- Long Range Plans



**Achieving  
Excellence**

# Budget Objectives

- Reduce contracted services
- Efficient use of staff
- Development of replacement schedules
- Improve preventative maintenance

Improve logistics and operations of the department to provide our students with better services.

# Buildings and Grounds

- Dept. Overview
- **Budget**
- Initiatives
- Utilities
- Equipment
- Long Range Plans



**Achieving  
Excellence**

Functional Area	17-18	18-19
1620 – Operation of Plant	<b>\$3,950,449</b>	<b>\$3,965,054</b>
1621 – Maintenance of Plant	<b>\$1,560,636</b>	<b>\$1,486,169</b>
<b>Grand Total</b>	<b>\$5,511,085</b>	<b>\$5,451,223</b>

# Buildings and Grounds

- Dept. Overview
- Budget
- **Initiatives**
- Utilities
- Equipment
- Long Range Plans



**Achieving  
Excellence**

# Initiatives

- Co Gen
- Lighting replacement
- Preventive maintenance
- Reduce contractual outsourcing
- Grant School sale
- Lead mitigation



# Co Generator

Going off line ?

1. Less fuel
2. No maintenance contract
3. Utilities bill
4. Shelter



# Buildings and Grounds

- Dept. Overview
- Budget
- Initiatives
- **Utilities**
- Equipment
- Long Range Plans

# Utilities

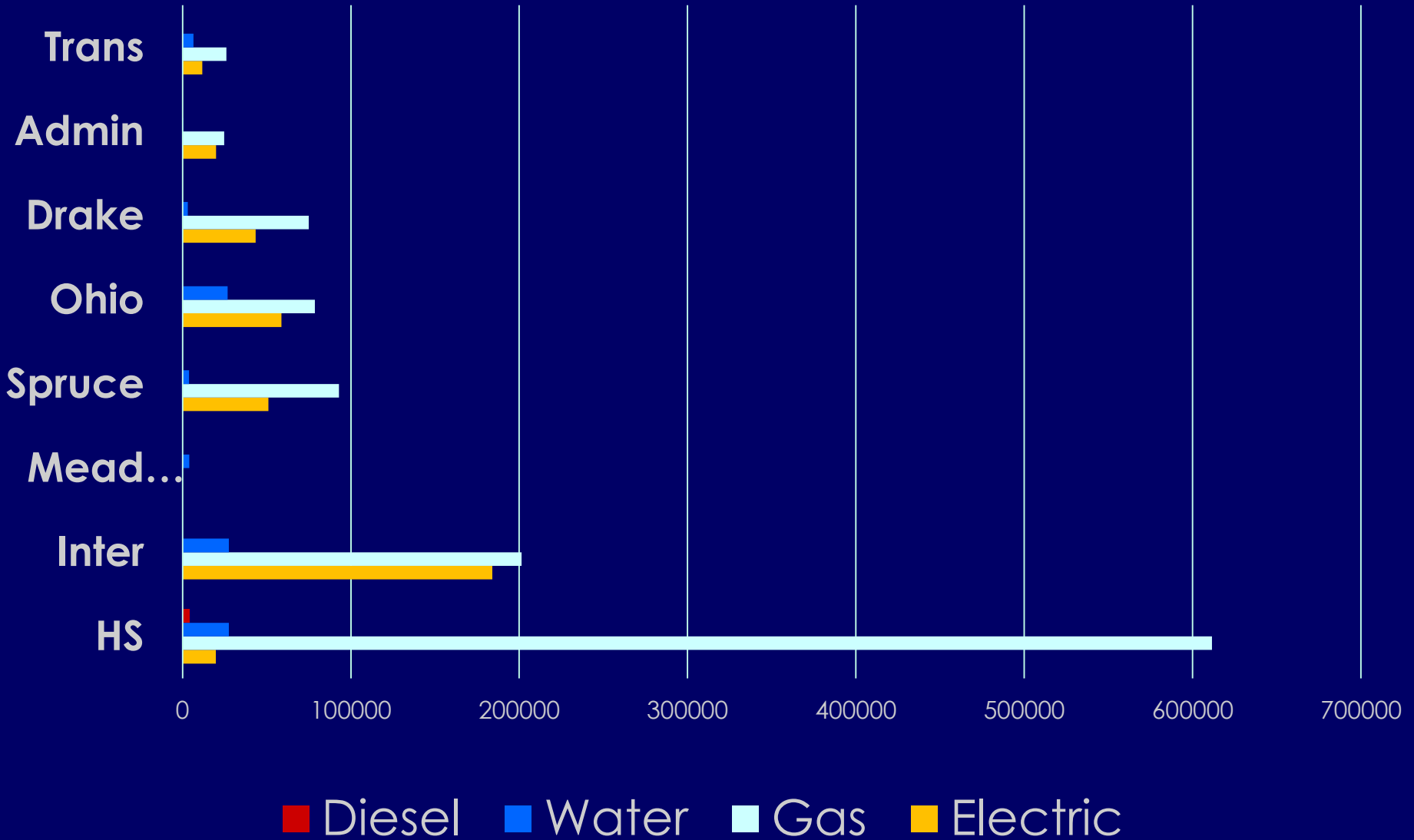
- Reallocation
- Usage by building
  - Natural gas
  - Electric



**Achieving  
Excellence**

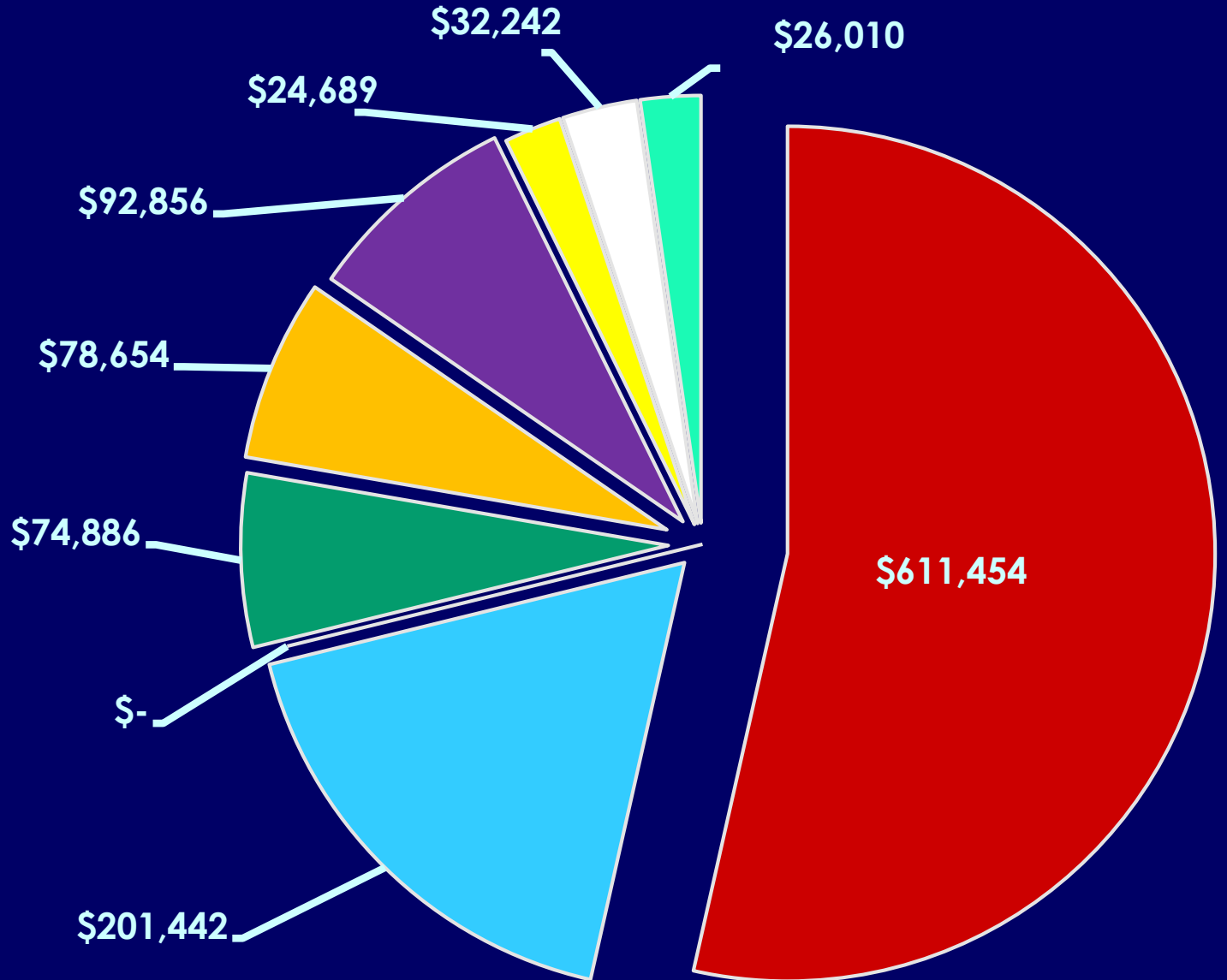


# Utilities per Building



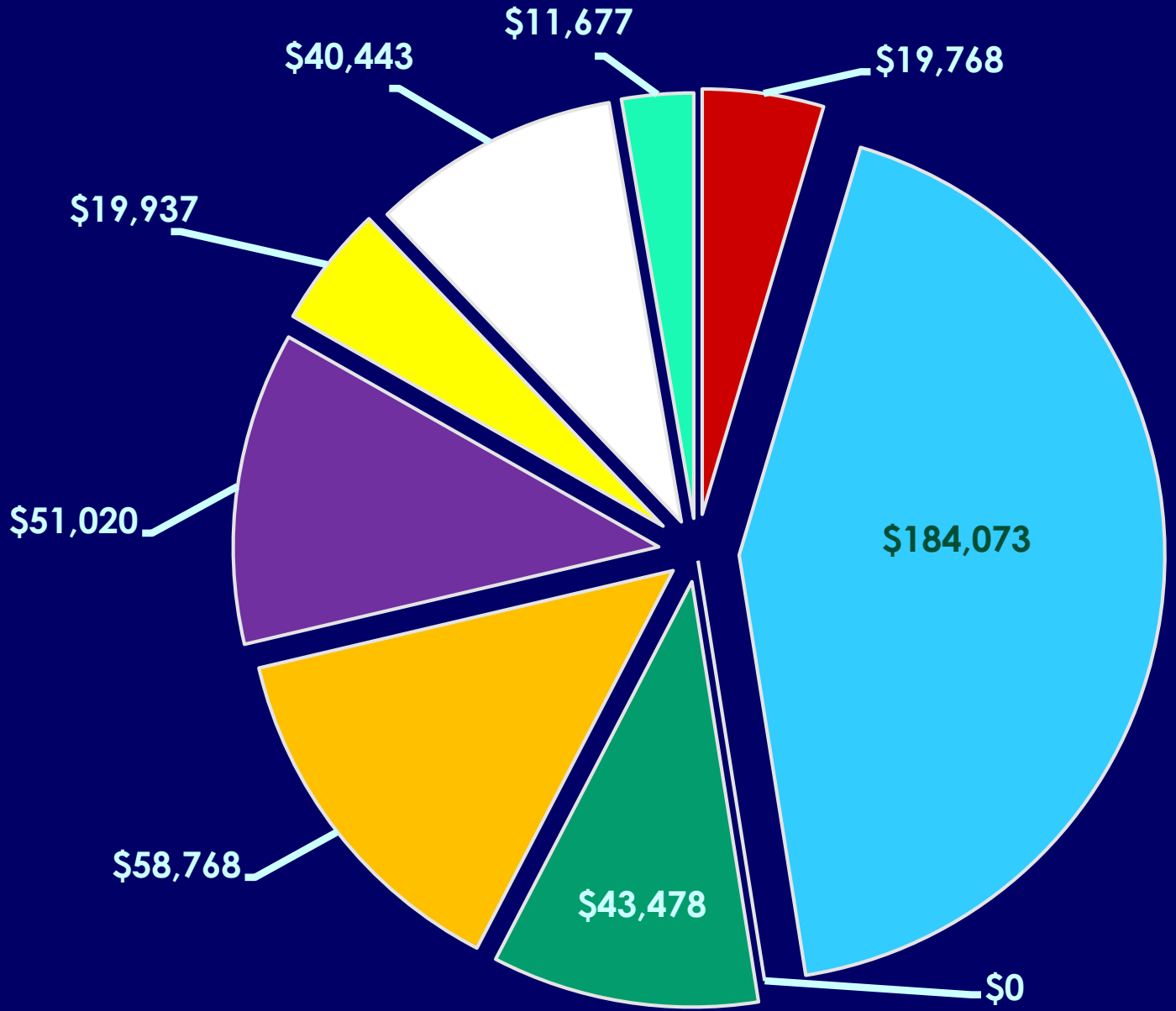
# Natural Gas

- HS
- INTER
- Meadow
- DRAKE
- OHIO
- SPRUCE
- Admin
- GRANT
- TRANS



# Electric

- HS
- INTER
- Meadow
- DRAKE
- OHIO
- SPRUCE
- Admin
- GRANT
- TRANS



# Buildings and Grounds

- Dept. Overview
- Budget
- Initiatives
- Utilities
- **Equipment**
- Long Range Plans



**Achieving  
Excellence**

# Equipment 18-19

1. Vehicle
2. Turf Groomer



## Buildings and Grounds

- Dept. Overview
- Budget
- Initiatives
- Utilities
- **Equipment**
- Long Range Plans



**Achieving  
Excellence**

## Equipment Future

1. Vehicle replacement on schedule of 1 per 7 years
2. Large tractor
3. Replace skid steer
4. Ride on scrubber
5. Man lift

# Buildings and Grounds

- Dept. Overview
- Budget
- Initiatives
- Utilities
- Equipment
- Long Range Plans



**Achieving  
Excellence**

# Facility Planning

- ❖ Building Conditions Survey
- ❖ 5 – Year Capital Facilities Plan (2020)
- ❖ Funding projects





# Long Range Facility Planning

## FACILITY PLANNING

- ❑ Maintenance Program
- ❑ Capital Outlay
- ❑ SMART Schools Project
- ❑ Capital Projects

## HOW DO YOU PAY FOR IT?

- ✓ General Fund Appropriation
- ✓ General Fund Line Item
- ✓ SSBA Reimbursement (BOND)
- ✓ Debt Service (BOND)
- ✓ Capital Reserve

# Long Range Facility Planning

Maintenance  
Program

Capital  
Outlay

SMART  
Schools

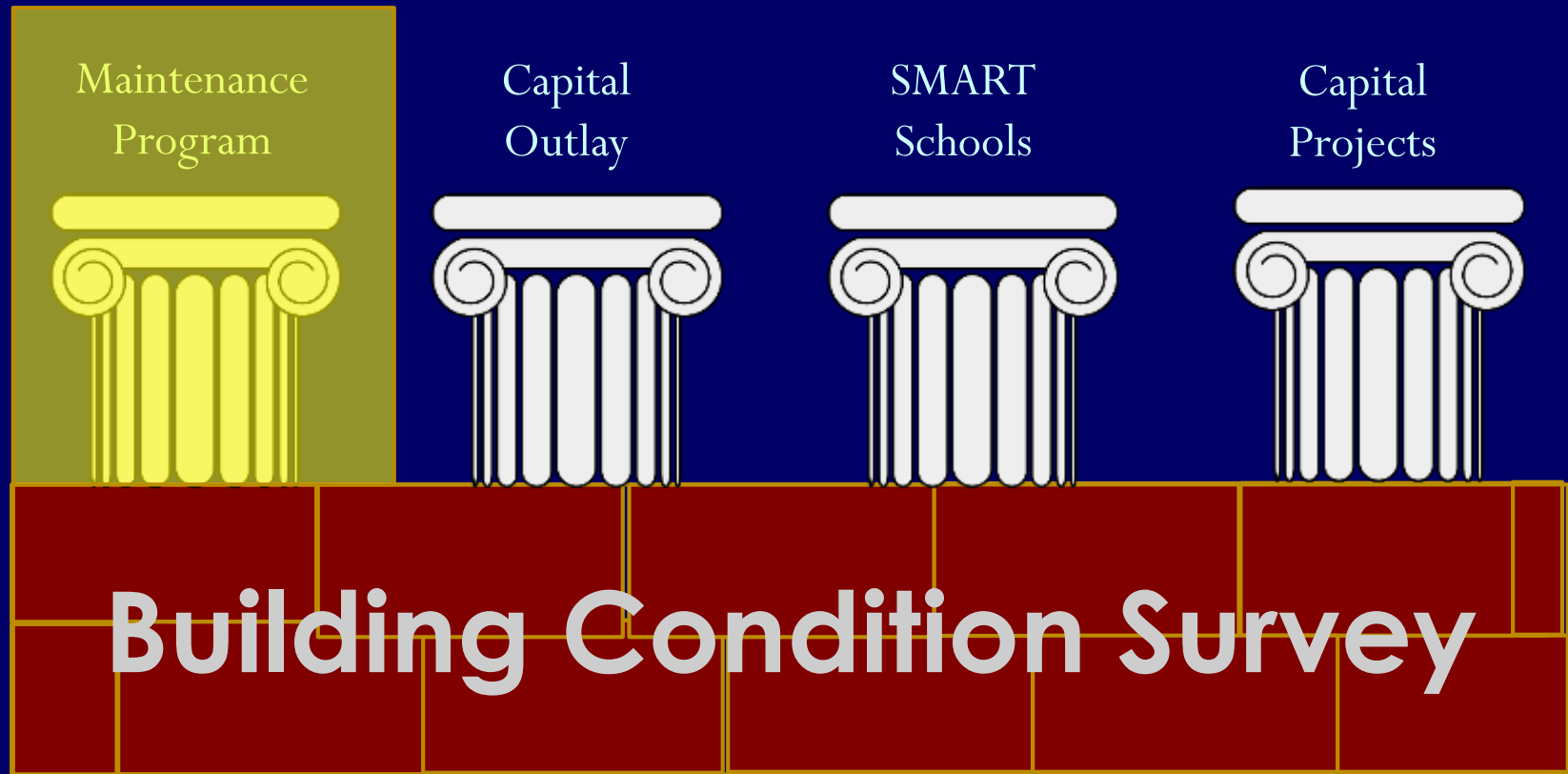
Capital  
Projects



## Building Condition Survey

BCS - Foundation of planning as it provides the data on the facilities to set priorities based on rating scale.

# Long Range Facility Planning



Maintenance Program typically around 5% of replacement cost. Routine Maintenance extremely important to extend life of systems and property.

# Long Range Facility Planning

Maintenance  
Program



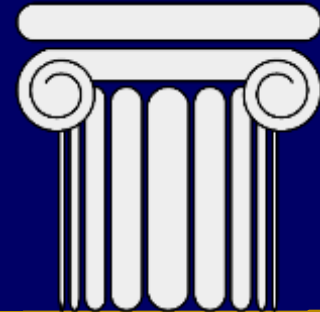
Capital  
Outlay



SMART  
Schools



Capital  
Projects



## Building Condition Survey

Project through Facilities Planning of up to 100k that will generate aid on costs. Excellent way to fund items that need attention in between larger projects. State is proposing to increase this to 250k in the future.

# Long Range Facility Planning

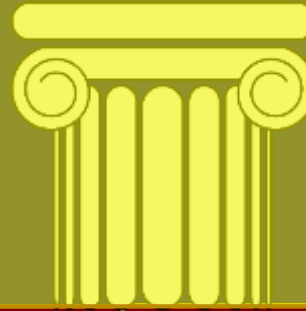
Maintenance  
Program



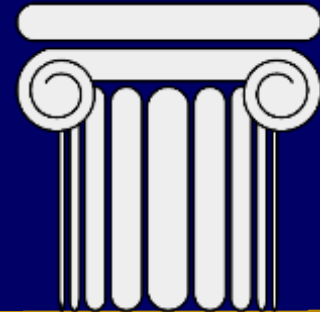
Capital  
Outlay



SMART  
Schools



Capital  
Projects



## Building Condition Survey

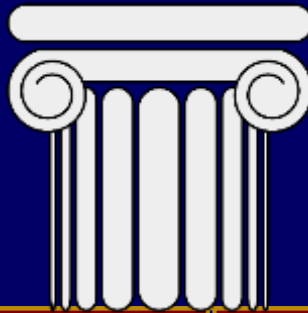
Projects through Facilities Planning that are earmarked for technology, security, connectivity, & K-3 classrooms.

# Long Range Facility Planning

Maintenance  
Program



Capital  
Outlay



SMART  
Schools



Capital  
Projects



## Building Condition Survey

Projects through Facilities Planning that are planned and developed on the 5 year cycle of the BCS.

# Capital Projects

Vote Date: October 27, 2015

Total Project Cost: \$39,850,000

Capital Reserve Funds: \$3,374,000

QZABs/Bonds/BANs: \$36,476,000

Funds Available and Financed: \$39,850,000

State Assumed Interest Rate: 2.00%

Building Aid Ratio: 85.20%

2016 QZAB

\$17,688,626

2017 BANS

\$18,787,374



Capital outlay and debt expenditures includes all major expenses to acquire, construct, maintain, repair, and/or upgrade capital assets such as land, buildings, technology, and equipment which includes financing costs.

# Summary

- Utilities
- Train
- Increase in-house work
- Long range facility planning



# **SECTION V**

## **SUMMARY AND QUESTIONS**

