

Gregory J. Woytila
SUPERINTENDENT OF
SCHOOLS



James V. Fisher
PRINCIPAL

Joshua Janese
Joseph Pray
ASSISTANT PRINCIPALS

TBA
ATTENDANCE
ADMINISTRATOR

405 Meadow Drive ❖ North Tonawanda, NY 14120-2890 ❖ (716)807-3600 ❖ FAX (716)807-3654

August 26, 2020

Dear NTHS Students, Parents/Guardians:

We look forward to the safe, healthy return of students to North Tonawanda High School. I expect that many are eager to re-enter classrooms and to resume participation in sports and extracurricular activities, when that is eventually possible. A significant amount of time has been spent planning for a safe reopening. We will need everyone's support and compliance to keep everyone healthy, to keep the school open, and to make progress toward eventually permitting sports and other extracurricular activities. What follows is a condensed description of the very detailed plans that have been developed for our reopening.

Hybrid Schedule: Students with last names A-K will attend classes at NTHS on Mondays and Tuesdays. Students with last names L-Z will attend classes at NTHS on Thursdays and Fridays. Wednesdays will be a remote learning day for all students. Some students who receive special education services will attend in-person 4 days per week (you will be contacted by your teacher). When students are not scheduled to attend classes at NTHS, remote instruction will be provided primarily through *Schoology*. Please see the District web page under the *Covid-19* tab for information about *Home Learning - Secondary Schools* and how to access *Schoology*. Teachers may also organize virtual class sessions for students who are not in attendance at NTHS. Students who have opted to remain home for fully remote instruction will engage with their teachers through *Schoology* or virtual classes each day, Monday through Friday. Attendance will be recorded for all students daily. Students who engage in work provided in *Schoology* and/or take part in virtual classes will be marked as *present*.

Fully Remote Students: Students who have opted to remain on fully remote instruction are expected to log into the *Student Portal* or *Schoology* to review their daily class schedule. Fully remote students only may come to NTHS on Wednesday, September 9th to do the following: receive an iPad (if you do not have one or need a replacement); retrieve district owned textbooks from your lockers and return them to your previous teacher. If you do not need an iPad and have no textbooks to return you need not come to NTHS at all on September 9th. On Wednesday, September 16th all fully remote students only are invited to come to NTHS to meet their teachers and to receive textbooks or other course materials. Fully remote students only with last names A-K should plan to visit with their teachers between 9:00 and 11:00 AM. The L-Z fully remote student group should plan to visit with their teachers between 12:40 and 2:40 PM.

Student Arrival: Students will be admitted to the building beginning at 7:15 AM at 4 locations. Students who walk, drive, or are dropped off will enter at the Main Entrance (door 1) or the West Wing Entrance (door 2). Students who arrive by bus will enter from our cafeteria wing (door 6). The Mid-Science Wing Entrance (door 3) will also be open for student arrival. Please see the detailed daily schedule provided on the last page.

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Use of Masks: All students are required to wear an appropriate face mask prior to entering the school. Masks will be worn at all times other than during teacher-directed mask breaks. Masks may be removed during lunch, while participating in vocal/instrumental music classes, and while participating certain in physical education activities.

Social Distancing: Students are expected to maintain 6 feet of social distancing whenever possible. Please use floor markings as your guide where they exist. Our classrooms will be configured to maintain appropriate social distancing. Students will need to sit at desks as directed by their teachers.

Use of Backpacks: Locker access will be VERY limited (see below for details). Students are permitted to carry backpacks of all types during the school day.

Daily Temperature Screening: All students will be required to have their temperature screened upon arrival at NTHS. If indicated, students will be subject to additional evaluation by our school nurses. Students who exhibit any symptoms of Covid-19 will be isolated and parents/guardians will be contacted to arrange for prompt dismissal and additional testing.

Travel in Hallways: Our building has no circular flow, so hallway and stairwell foot traffic will be two-way. All students are expected to stay to the right, single file, while traveling in the hallways and stairwells. The first full tiles nearest the walls in our hallways will serve as the lanes in which students must travel.

Locker Access: Students may access their lockers prior to homeroom, prior to their lunch (only for the purpose of retrieving their lunch), and at dismissal.

Use of Lavatories & Water Fountains: All of our lavatories will be open, however their total capacity will be limited. When all of the available facilities are in use, students will be expected to wait in the hallway until a student exits the lavatory. Water bottle filling stations have been installed for student use. Students may bring a clear plastic water bottle for their individual use.

Cleaning, Disinfecting: All of our classrooms and public spaces will be disinfected each evening. Students who choose to do so (they are not required) may clean their individual desk upon arrival at each class. Teachers will provide a district issued cleaning solution and a microfiber towel that must be used.

Breakfast / Lunch: Grab-and-go bagged meals will be available to students to start the school year. Students will be seated at individual desks in our cafeterias and in additional rooms nearby that we will use to ensure necessary social distancing. Students will be required to wear their masks any time they leave their seat during lunch.

Grading: As we reopen, we will resume use of our traditional numeric grading system (based upon the 100-point scale). Quarterly grades and a final exam grade will each count as 20% of the final course grade. In the event that Regents exams are canceled in June 2021, a local final exam will be constructed and given in its place. Final course grades will be used in calculations of class rank.

Dismissal: Students are expected to use any of our exits to leave the building promptly following the end of 9th period classes. Students may not loiter in the hallways or any other locations on property. The only students who will be permitted to remain in the building after 9th

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period are those who are receiving assistance from a teacher, being assisted in one of our offices, or who are serving detention. All other students will be required to exit the building by 2:40 PM.

After School Activities: At this time no sports or in-person extracurricular activities are permitted. We do anticipate that *some* sports may be permitted on September 21st. For now, clubs and other student organizations are required to hold virtual meetings after school hours. If some sport seasons begin on September 21st we will also permit certain types of in-person extracurricular club/activity meetings.

BOCES Vocational Programs: O/N BOCES will offer both in-person and virtual options for students enrolled in vocational Career & Technical Education (CTE) programs. Students, parents/guardians, should confer directly with your BOCES teacher to confirm the degree to which you may need to attend in person to satisfy requirements for licensure or certification. AM and PM BOCES students who have indicated ability and willingness to transport themselves to BOCES must do so, as bus seats are limited. All students driving need to secure a parking permit for NTHS and a driving permit for BOCES. You can get these documents at the NTHS Attendance Office. Students should secure these permits prior to the first day of classes. The necessary forms can also be found on the High School web page. AM and PM BOCES students who need transportation will be provided a bus to BOCES from the High School on three days (your scheduled hybrid days of attendance plus Wednesday). The AM bus will depart, as usual, from the Mid-Science Wing entrance. The PM BOCES bus will depart, as usual, from the Main Entrance. For days you are not scheduled to report to NTHS you must arrange for your own transportation to BOCES or participate in their virtual instruction.

The first day for students is Thursday, September 10th. Students with last names L-Z will report to NTHS on September 10th and 11th. All students are encouraged to log into the *Student Portal* in *eSchoolData* and *Schoology* on September 8 to review their schedule of classes and the room numbers to which they will report on their first day. The start of the High School day remains at 7:50 a.m. Opening day is a full day of school, which will begin in your homeroom, which is your regular first period class. First period class / homeroom rosters, organized alphabetically by grade level, will also be posted at multiple locations inside the school near the main entrance on opening day. AM BOCES students will report to the Library-Media Center. All other students, if needed, can check the rosters upon arrival to confirm the location of your first period class / homeroom.

With everyone's cooperation we hope to provide a safe, healthy and productive school environment. We look forward to our students' return in a couple of weeks!

Sincerely,

A handwritten signature in blue ink that reads "James V. Fisher".

James V. Fisher, Principal



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NTHS DAILY SCHEDULE 2020-21

	7:15 AM	Teachers' Early Arrival Time
	7:15 AM	Bus Students' Arrival Time
	7:15 AM	General Student Admission to Building
	7:20-7:47 AM	Early Teachers' Activity Period [27 minutes]
	7:40 AM	Teachers' Late Arrival Time
	7:45 AM	AM BOCES Students' Bus Departs NTHS
	7:50 AM	Homeroom (student attendance officially recorded)
	7:55-8:35 AM	Period 1
	8:00- 10:45 AM	AM BOCES Programming
	8:40-9:20 AM	Period 2
	9:25-10:05 AM	Period 3
LUNCH 1	10:10-10:50	Period 4
LUNCH 2	10:55-11:35	Period 5
	11:05 AM	AM BOCES Students return to NTHS
LUNCH 3	11:40-12:20 PM	Period 6
	11:45 AM	PM BOCES Bus departs NTHS
	12:00- 2:45 PM	PM BOCES Programming
LUNCH 4	12:25-1:05 PM	Period 7
	1:10-1:50	Period 8
	1:55-2:35	Period 9
	2:37 PM	Early Arrival Teachers' End Time
	2:40 PM	Bus Students Depart NTHS
	2:35-3:02 AM	Late Arrival Teachers' Activity Period [27 minutes]
	2:40-3:25 PM	Extracurricular Clubs/Activities Meetings
	2:40-3:25	Detention
	3:05 PM	PM BOCES Students Return to NTHS
	3:30 PM	PM BOCES Students, Detention Students & Extracurricular Clubs/Activities Bus Departs NTHS

- **Activity Periods** permit students to have access to their teachers for additional academic assistance. Teachers may elect to hold their Activity Period either before or after the regular school day. Please consult with your individual teachers to confirm their availability for before or after school academic assistance.
- **Students who are eligible for bussing: Students being transported to NTHS by bus will arrive at NTHS each day at 7:15 AM.**