

NORTH TONAWANDA CITY SCHOOL DISTRICT

EDUCATIONAL SERVICES

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Gregory J. Woytila
Superintendent of Schools

AUH Yk '7 cc_
Director of Athletics

MEMORANDUM

TO: ALL COACHES

FROM: O ATT COOK

SUBJECT: END OF 2019-2020 SPORT SEASON

At the end of your season, I will need to have the following done/submitted to my office:

- ❑ SCHOLAR ATHLETE – Varsity Coaches go online to www.nysphsaa.org/programs/scholar_athlete.asp and submit your team's Scholar Athletes. The Beds/School Code is 400900010011. Make sure that you print a list from the computer. Submit the list to the Athletic Office in the High School and keep a copy for yourself.
- ❑ END OF SEASON REPORT – A copy of this report is attached. Please submit to Athletic Director. Fill out what parts of the report are applicable to your sport and its level.
- ❑ SPORTSMANSHIP BALLOTS – Turn your ballot into your NFL League Sports Chair and Athletic Director.
- ❑ EQUIPMENT INVENTORY – A complete list of your inventory (from uniforms to equipment) must be submitted to Athletic Director. Please be specific: for example, for uniforms, list the color, number and size.....
- ❑ REQUISITION CONCERNS – Compile a prioritized list of items that you would like to have for the following year. Please note that budget constraints as they are will affect any requests but I will look at all the requests and do the best I can. Varsity Coaches submit one list for all levels.
- ❑ All coaches must make an individual appointment to meet with me to review their End of Season report.

As you complete these forms, if you any questions or concerns, please do not hesitate to contact me (807-3647). Thank you for all your cooperation this past sports season and congratulations to you and your teams.

**NORTH TONAWANDA END OF SEASON REPORT
SUMMARY OF SEASON**

SCHOOL NORTH TONAWANDA SPORT _____ LEVEL _____ YEAR _____

COACH _____ SEASON - FALL _____ WINTER _____ SPRING _____

List scores of all games. Season scores include playoffs, sectionals and regionals. Put an * next to league contests.

OPPONENT	NT SCORE	OPPONENT SCORE

SCHOOL	WON	LOST	TIED
KENMORE EAST			
KENMORE WEST			
LEW PORT			
LOCKPORT			
NIAGARA FALLS			
NIAGARA WHEATFIELD			

SECTIONAL VI RESULTS		
OPPONENT	NT SCORE	OPPONENT SCORE

NFL, ECIC OR OTHER LEAGUE FINAL STANDING

SUMMARY OF YEAR-END RECORDS

**LIST ANY PLAYERS WHO LEFT OR WERE DROPPED FROM THE TEAM
DURING THE SEASON**

NAME	GRADE	REASON

LIST ANY PLAYERS WHO DID NOT RETURN EQUIPMENT

NAME	ITEM

**SCHOLAR ATHLETES
ATTACH LIST**

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